

# Dundee International Women's Centre

## Annual General Meeting

27 September 2016

Unit 9, Manhattan Business Park, Dundonald Street, Dundee

### MINUTES

#### Present:

Regan Shaw (Director)	Anna Lendrum (Director)	Tasneem Mehmood
Julia Brown (Director)	Mariam Okhai (Director)	Helen Smith (Director)
Yao N'Gatta	Dee McIntosh	Sharon Fleming
Catherine Strachan	Mrs K K Basra	Khadija Nassir
Nasreen Mohammed	Balgeis Abadugaga	Sweety Cruze
Lynn Tadden	Zahira Anwar	Dorothy Simpson
Cilmi Eldho	Saima Afzal	Noor Shamil
Zahira Anwar	N Bibi	Zahia Elkhtash
Asifa	Tangela Akter	Munira Akter
Krishna Kumar		

#### In Attendance:

Jean Smith	Dalia Sabeeh	Fatoumata Drammeh
Mrs S Punn	Beth Morgan	Susan A'Brook
Caroline McKenna	Arshad Salam	Val Kane (Dundee City Council)
Maryam	Wisal	Espeth Hughes
Nagla	Mariam Niakate	Momou Niakate
Sarah Baxholme	Sangeeta Bhuckory	

#### 1. Welcome & Chair's Address

- a. Caroline McKenna, Manager for Strategy and Operations, welcomed everyone to the AGM.
- b. Regan Shaw gave the Chair's Report. She thanked the volunteers, staff and committee and praised learners for helping each other in their development. She spoke about the change in staffing with Dana Dalziel leaving to train as a primary school teacher, and Beth Morgan taking her place as Projects Manager.
- c. Beth introduced herself and spoke about her pleasure in taking on her new role

#### 2. Cathie Strachan – Volunteer of the year

Cathie spoke about returning to Dundee after being evacuated from a country where she had spent 14 years and the difficulty she had building a new life. She told how coming to DIWC had given her back her confidence and how she had become Dundee's Volunteer of the Year

### **3. Manager's Report**

Caroline McKenna introduced the Impact Report and highlighted some of the key achievements of the Centre and its learners over the past year, including the increase in self-esteem, happiness and feeling of being part of the Dundee Community which learners had reported.

She praised the Childcare staff and pointed out that it was a unique selling point of our service that the women spoke many different languages between them.

Caroline introduced new classes on the timetable, including Safety Net, Childcare and Chit Chat. All of our work was underpinned by the key values identified by learners, volunteers, staff and directors: A sense of belonging, providing opportunities and self-achievement.

### **4. Dalia Sabeeh – In your shoes**

Dalia said that she had left her life in Iraq when her husband became a student in Dundee and had found it very difficult to adjust. She was grateful to the Centre for the opportunities she had taken up and spoke about how she had volunteered, studied and built a new life as a Childcare Practitioner. Her family had now been granted Asylum in the UK.

### **5. Formal Proceedings**

- a. Minutes of the last AGM: the minutes of the meeting held on 8 September 2015 were approved.  
Proposed: Dee McIntosh  
Seconded: Julia Brown
- b. Financial Report and Adoption of Audited Accounts: Helen Smith (Finance Director) spoke about the strong position DIWC was in financially and how the increasing income from the mobile crèche was helping to make the Centre more financially self sufficient.
- c. Election to the Board of Directors: It was noted that Tasneem Mehmood and Maria Law, directors of long standing was leaving the board and that Regan Shaw, Helen Smith, Anna Lendrum, Julia Brown, Mariam Okhai and Vered Hopkins would remain. Nasreen Mohammed was elected to the Board  
Proposed: Helen Smith  
Seconded: Mariam Okhai
- d. Appointment of Auditors for 2016/17: it was agreed that Paterson Boyd would remain the Centre's auditors for the current year.