

COMPANY REGISTRATION NUMBER: SC268081
CHARITY REGISTRATION NUMBER: SC014949

Dundee International Women's Centre

Company Limited by Guarantee

Financial Statements

31 March 2021

**18 North Street
GLENROTHES
Fife
KY7 5NA
Tel No: 01592 610388**

**8 Mitchell Street
LEVEN
Fife
KY8 4HJ
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PATERSON BOYD & Co.
Chartered Accountants

Dundee International Women's Centre

Company Limited by Guarantee

Financial Statements

Year ended 31 March 2021

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Dundee International Women's Centre

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 March 2021

The trustees, who are also the directors for the purposes of company law, present their report and the financial statements of the charity for the year ended 31 March 2021.

Reference and administrative details

Registered charity name Dundee International Women's Centre

Charity registration number SC014949

Company registration number SC268081

Principal office and registered office Unit 9
Manhattan Business Park
Dundonald Street
Dundee
DD3 7PY

The trustees

Rokhsana Hamid	(Resigned 22 July 2021)
Donna Robertson	
Helen Smith	(Resigned 15 July 2021)
Mariam Okhai	(Resigned 22 July 2021)
Nasreen Mohammed	(Resigned 1 February 2021)
Marthe Blyth	(Appointed 17 August 2021)
Claire Cherry	(Appointed 25 August 2021)
Monika Gostic	(Appointed 09 August 2021)
Jill Martin	(Appointed 25 August 2021)

Auditor Paterson Boyd & Co Limited
Chartered Accountants & Statutory Auditor
18 North Street
Glenrothes
Fife
KY7 5NA

Bankers CAF
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JT

Royal Bank of Scotland
3 High Street
Dundee
DD1 9LY

Dundee International Women's Centre

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2021

Solicitors	Thorntons Law LLP Whitehall House 33 Yeaman Shore Dundee Scotland DD1 4BJ
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Structure, governance and management

The charity is a company limited by guarantee, incorporated on 18 May 2004 and registered as a charity since September 1989.

A revised Memorandum of Association was created, presented and agreed in September 2019.

Recruitment and appointment of board of directors

Prospective directors are required to complete an application form and be interviewed before being co-opted if a meeting of the Board agrees. They then need to stand for election at the next AGM. Any other member of the organisation can stand for election to the Board at this time.

Induction and training of directors

All new board members are invited to attend an induction training session to help them familiarise themselves with the work of the organisation.

Ongoing training is provided to directors as required.

Health and safety

The board will continue to be responsible for ensuring regular risk assessments and procedures are carried out and followed. The risk register will be updated on an annual basis and any new regulations or actions requiring implementation are fed back to staff during weekly team meetings.

Risk management

DIWC has continued to support the development of its social enterprise business, Rise and Shine Childcare Service (R&S) set up by DIWC to help reduce reliance on grant funding and provide a wider range of services in the future.

Financial controls

Appropriate systems and procedures, such as the Finance Policy and Procedures and funding strategies, are reviewed annually to ensure the mitigation of financial risks that the charity may face.

Objectives and activities

DIWC addresses the needs of women, with an emphasis on those from black and minority ethnic (BME) communities: to promote and create opportunities for social, economic and political inclusion and for the advancement of education and employment.

Dundee International Women's Centre

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2021

Achievements and performance

The past year was difficult for everyone and DIWC was no different. Fortunately, we had prepared for lockdown the week before it came into force, with all staff taking home any materials which were necessary. All classes continued, but project staff, in consultation with their learners, decided how they should be held - by video link, via closed FaceBook groups, by phone or email. For some classes a combination of two or more were used in order to keep as many women as possible engaged. By doing this, we were able to retain 90% of learners in class over the period between the spring and summer holidays. For some, DIWC represented a vital link to the outside world over a terrible time. Over the year 253 women came to classes.

We were successful in applications to the Women's Fund and Clothworkers to buy mobile phones and Zoom licenses, which made working from home easier for all staff.

Rise and Shine was not able to operate from the start of the first lockdown until classes came back to the Centre in August. This meant that staff had to be furloughed and there was no income from mobile creches which were not able to resume until after the end of the financial year. However, we were able to access some Scottish Government Funding to help to offset this.

Several funders made offers of funding on top of our existing grants and others reduced reporting expectations to reduce the amount of work we had to do. Scottish Government funds which were due to end in June 2020 were extended to September 2021. We are extremely grateful to all our funders for their understanding and generosity.

We also worked with some amazing partners over the periods of lock down which made a big difference to women and families. In particular, Dundee Contemporary Arts and Art at the Start provided activity kits for children during both lockdowns, and DCA provided activities for our Flourish Group along with the Botanic Gardens when families were able to get out and about. Thanks too to the staff at NHS Tayside Public Health who helped staff to access clothing and personal hygiene products for families who desperately needed them.

Financial review

Results for the year ended 31 March 2021 are given in the Statement of Financial Activities on page 11. The assets and liabilities are detailed on the Statement of Financial Position on page 12. The Statement of Financial Activities shows a net inflow of funds for the year of £64,502 (2020: £45,774). Unrestricted funds now total £172,545, with restricted funds amounting to £92,709.

Reserves policy

The organisation made the decision and continues to work towards building and/or retaining a constant surplus, equating the total of three months of costs, to reduce the burden or need for potential redundancy and or financial crisis situations.

Dundee International Women's Centre

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2021

Designated Funds

As the organisation moves towards generating unrestricted income from Social Enterprise Business, the Board of Directors have agreed to designate income raised via social enterprise projects to corresponding budgets e.g. income raised from childcare will cover the subcontracting of additional Childcare Practitioners, Registered Manager and also the Childcare workers salary as required. However, the Board reserves the right to allocate surplus funds from Social Enterprise Business to other areas of the Centre's work, where this decision will promote, expand or enhance the core aims of the Centre.

Plans for future periods

The Board of Directors and staff will continue to widen the range of funders, with an emphasis on finding non-restricted funds.

Trustees' responsibilities statement

The trustees, who are also directors for the purposes of company law, are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of resources, including the income and expenditure, for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Dundee International Women's Centre

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2021

Auditor

Each of the persons who is a trustee at the date of approval of this report confirms that:

- so far as they are aware, there is no relevant audit information of which the charity's auditor is unaware; and
- they have taken all steps that they ought to have taken as a trustee to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information.

A resolution to reappoint Paterson Boyd & Co Limited as auditors will be proposed at the forthcoming Annual General Meeting.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 10 November 2021 and signed on behalf of the board of trustees by:

Claire Cherry

Claire Cherry
Trustee

Dundee International Women's Centre

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Independent Auditor's Report to the Members of Dundee International Women's Centre

Year ended 31 March 2021

Opinion

We have audited the financial statements of Dundee International Women's Centre (the 'charity') for the year ended 31 March 2021 which comprise the statement of financial activities (including income and expenditure account), statement of financial position, statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2021 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Dundee International Women's Centre

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Independent Auditor's Report to the Members of Dundee International Women's Centre (continued)

Year ended 31 March 2021

Other information

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements, or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 and the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
 - the financial statements are not in agreement with the accounting records and returns; or
 - certain disclosures of trustees' remuneration specified by law are not made; or
 - we have not received all the information and explanations we require for our audit; or
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Dundee International Women's Centre

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Independent Auditor's Report to the Members of Dundee International Women's Centre (continued)

Year ended 31 March 2021

- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Based on our understanding of the Charity and sector, we identified that the principal risks of non-compliance with laws and regulations related to breaches of UK regulations and prohibited business practices, and we considered that the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as the Companies Act 2006. We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override controls), and determined that the principal risks were related to the potential posting of inappropriate journal entries to manipulate financial results and management bias in accounting estimates. Audit procedures performed by the engagement team included:

- Enquiry of management, those charged with governance and the entity's solicitors around actual and potential litigation and claims.
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Dundee International Women's Centre

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Independent Auditor's Report to the Members of Dundee International Women's Centre

(continued)

Year ended 31 March 2021

- Reviewing minutes of meetings of those charged with governance including the Board.
- Evaluation and testing of the operating effectiveness of management's controls designed to prevent and detect irregularities.
- Identifying and testing journal entries based on risk criteria.
- Designing audit procedures to incorporate unpredictability around the nature, timing or extent of our testing.
- Testing transactions entered into outside of normal course of business.

There are inherent limitations in the audit procedures described above. We are less likely to become aware of instances of non-compliance with laws and regulations that are not closely related to events and transactions reflected in the financial statements. Also, the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
 - Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control.
 - Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
 - Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charity to cease to continue as a going concern.
 - Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
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Dundee International Women's Centre

Company Limited by Guarantee

Independent Auditor's Report to the Members of Dundee International Women's Centre (continued)

Year ended 31 March 2021

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Use of our report

This report is made solely to the charity's members, as a body, in accordance with Regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

Neil Paterson

Neil Paterson (Senior Statutory Auditor)

For and on behalf of
Paterson Boyd & Co Limited
Chartered Accountants & Statutory Auditor
18 North Street
Glenrothes
Fife
KY7 5NA

Paterson Boyd & Co Limited are eligible to act as auditors under the terms of Section 1212 of the Companies Act 2006.

Date: 10 November 2021

Dundee International Women's Centre

Company Limited by Guarantee

Statement of Financial Activities (including income and expenditure account)

Year ended 31 March 2021

		2021	2020		
	Unrestricted	Restricted	Total funds		
	funds	funds	Total funds		
Note	£	£	£		
Income and endowments					
Donations and legacies	5	22,655	405,378	428,033	402,459
Charitable activities	6	2,186	–	2,186	68,547
Other trading activities	7	814	–	814	5,141
Investment income	8	48	–	48	203
Other income	9	1,555	–	1,555	6,270
Total income		<u>27,258</u>	<u>405,378</u>	<u>432,636</u>	<u>482,620</u>
Expenditure					
Expenditure on charitable activities	10,11	4,543	363,591	368,134	436,846
Total expenditure		<u>4,543</u>	<u>363,591</u>	<u>368,134</u>	<u>436,846</u>
Net income		<u>22,715</u>	<u>41,787</u>	<u>64,502</u>	<u>45,774</u>
Transfers between funds		371	(371)	–	–
Net movement in funds		<u>23,086</u>	<u>41,416</u>	<u>64,502</u>	<u>45,774</u>
Reconciliation of funds					
Total funds brought forward		149,459	51,293	200,752	154,978
Total funds carried forward		<u>172,545</u>	<u>92,709</u>	<u>265,254</u>	<u>200,752</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 14 to 30 form part of these financial statements.

Dundee International Women's Centre

Company Limited by Guarantee

Statement of Financial Position

31 March 2021

	Note	2021 £	2020 £
Current assets			
Debtors	17	1,264	6,264
Cash at bank and in hand		303,214	307,954
		<u>304,478</u>	<u>314,218</u>
Creditors: amounts falling due within one year	18	39,224	113,466
Net current assets		<u>265,254</u>	<u>200,752</u>
Total assets less current liabilities		<u>265,254</u>	<u>200,752</u>
Net assets		<u>265,254</u>	<u>200,752</u>
Funds of the charity			
Restricted funds		92,709	51,293
Unrestricted funds		172,545	149,459
Total charity funds	21	<u>265,254</u>	<u>200,752</u>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 10 November 2021, and are signed on behalf of the board by:

Claire Cherry

Claire Cherry
Trustee

The notes on pages 14 to 30 form part of these financial statements.

Dundee International Women's Centre

Company Limited by Guarantee

Statement of Cash Flows

Year ended 31 March 2021

	2021	2020
	£	£
Cash flows from operating activities		
Net income	64,502	45,774
<i>Adjustments for:</i>		
Other interest receivable and similar income	(48)	(203)
Accrued (income)/expenses	(4,225)	3,665
<i>Changes in:</i>		
Trade and other debtors	5,000	12,821
Trade and other creditors	(70,017)	82,230
Cash generated from operations	<u>(4,788)</u>	<u>144,287</u>
Interest received	48	203
Net cash (used in)/from operating activities	<u>(4,740)</u>	<u>144,490</u>
Net (decrease)/increase in cash and cash equivalents	(4,740)	144,490
Cash and cash equivalents at beginning of year	<u>307,954</u>	<u>163,464</u>
Cash and cash equivalents at end of year	<u><u>303,214</u></u>	<u><u>307,954</u></u>

The notes on pages 14 to 30 form part of these financial statements.

Dundee International Women's Centre

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 March 2021

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in Scotland and a registered charity in Scotland. The address of the registered office is Unit 9, Manhattan Business Park, Dundonald Street, Dundee, DD3 7PY.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Defined benefit pension plan

The charity is a member of the Pensions Trust Growth Plan which operated as a defined contribution pension scheme until a change in the definition of money purchase schemes under the Pensions Act 2011, after which the scheme was reclassified as a defined benefit scheme. It has not been possible to quantify the charity's share of the deficit of this plan therefore it is accounted for as if it was a defined contribution scheme.

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

The trustees are of the opinion that the charity can continue to meet its obligations as they fall due for the foreseeable future due to the current level of financial reserves and expectations of future income. As a consequence, the directors have prepared the financial statements on the going concern basis.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Dundee International Women's Centre

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

3. Accounting policies *(continued)*

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable, and its amount can be measured reliably.
- legacy income is recognised when receipt is probable, and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Dundee International Women's Centre

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

3. Accounting policies *(continued)*

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Operating leases

Lease payments are recognised as an expense over the lease term on a straight-line basis. The aggregate benefit of lease incentives is recognised as a reduction to expense over the lease term, on a straight-line basis.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

Dundee International Women's Centre

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

3. Accounting policies *(continued)*

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Equipment - 33% straight line

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

For impairment testing of goodwill, the goodwill acquired in a business combination is, from the acquisition date, allocated to each of the cash-generating units that are expected to benefit from the synergies of the combination, irrespective of whether other assets or liabilities of the charity are assigned to those units.

Financial instruments

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

4. Limited by guarantee

The charity is a company limited by guarantee without share capital. Each member of the charity has undertaken to contribute an amount not exceeding £1 towards any deficit arising in the event of the charity being placed in liquidation.

Dundee International Women's Centre

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

5. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Donations			
Donations and miscellaneous grants	10,655	5,921	16,576
Grants			
Dundee Partnership	–	48,480	48,480
Dundee City Council	12,000	6,750	18,750
Scottish Government Equalities Fund	–	50,000	50,000
Scottish Government - People and Communities	–	100,000	100,000
Community Innovation	–	–	–
Heritage Lottery	–	–	–
Nicoll Trust	–	–	–
Skills Development Scotland	–	–	–
Awards for All	–	3,620	3,620
Scottish Government - Safety Net	–	45,000	45,000
Northwood Trust	–	23,900	23,900
Garfield Weston	–	25,000	25,000
Bank of Scotland	–	1,565	1,565
Volant - Foundation Scotland	–	2,460	2,460
The Henry Smith Charity	–	–	–
The Robertson Trust	–	36,750	36,750
Dundee & Angus College	–	20,217	20,217
Government grant - Furlough Scheme	–	35,715	35,715
	<u>22,655</u>	<u>405,378</u>	<u>428,033</u>

Dundee International Women's Centre

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

5. Donations and legacies *(continued)*

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Donations			
Donations and miscellaneous grants	10,839	11,768	22,607
Grants			
Dundee Partnership	–	48,480	48,480
Dundee City Council	–	–	–
Scottish Government Equalities Fund	–	50,000	50,000
Scottish Government - People and Communities	–	111,500	111,500
Community Innovation	–	3,240	3,240
Heritage Lottery	–	9,700	9,700
Nicoll Trust	–	12,242	12,242
Skills Development Scotland	–	3,076	3,076
Awards for All	–	6,380	6,380
Scottish Government - Safety Net	–	45,000	45,000
Northwood Trust	–	20,000	20,000
Garfield Weston	–	–	–
Bank of Scotland	–	7,827	7,827
Volant - Foundation Scotland	–	5,000	5,000
The Henry Smith Charity	–	18,300	18,300
The Robertson Trust	–	17,500	17,500
Dundee & Angus College	–	21,607	21,607
	<u>10,839</u>	<u>391,620</u>	<u>402,459</u>

6. Charitable activities

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Mobile creche	283	283	58,025	58,025
Room hire	220	220	3,415	3,415
Adult classes attendance fees	1,683	1,683	6,737	6,737
Training and workshop delivery	–	–	370	370
	<u>2,186</u>	<u>2,186</u>	<u>68,547</u>	<u>68,547</u>

Dundee International Women's Centre

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

7. Other trading activities

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Subscriptions	850	850	1,938	1,938
Fundraising events	(36)	(36)	3,203	3,203
	<u>814</u>	<u>814</u>	<u>5,141</u>	<u>5,141</u>

8. Investment income

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Bank interest receivable	48	48	203	203

9. Other income

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Other income	1,555	1,555	6,270	6,270

10. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Charitable activities	4,200	354,880	359,082
Support costs	343	8,711	9,052
	<u>4,543</u>	<u>363,591</u>	<u>368,134</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Charitable activities	59,653	369,924	429,576
Support costs	1,922	5,347	7,270
	<u>61,575</u>	<u>375,271</u>	<u>436,846</u>

Dundee International Women's Centre

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

11. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2021 £	Total fund 2020 £
Charitable activities	359,082	1,025	360,107	430,304
Governance costs	–	8,027	8,027	6,542
	<u>359,082</u>	<u>9,052</u>	<u>368,134</u>	<u>436,846</u>

12. Analysis of support costs

	Support costs £	Total 2021 £	Total 2020 £
General office	1,025	1,025	728
Governance costs	8,027	8,027	6,542
	<u>9,052</u>	<u>9,052</u>	<u>7,270</u>

13. Auditors remuneration

	2021 £	2020 £
Fees payable for the audit of the financial statements	<u>3,060</u>	<u>3,000</u>

14. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2021 £	2020 £
Wages and salaries	275,109	319,557
Social security costs	11,902	16,195
Employer contributions to pension plans	6,523	7,361
	<u>293,534</u>	<u>343,113</u>

The average head count of employees during the year was 22 (2020: 25). The average number of full-time equivalent employees during the year is analysed as follows:

	2021 No.	2020 No.
Number of staff - administration	1	1
Number of staff - charitable activities	9	8
	<u>10</u>	<u>9</u>

Dundee International Women's Centre

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

14. Staff costs *(continued)*

No employee received employee benefits of more than £60,000 during the year (2020: Nil).

Key Management Personnel

Key management personnel include all persons that have authority and responsibility for planning, directing and controlling the activities of the charity. The total compensation paid to key management personnel for services provided to the charity was £47,183 (2020:£37,943).

15. Trustee remuneration and expenses

During the year no remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

16. Tangible fixed assets

	Equipment £
Cost	
At 1 Apr 2020 and 31 Mar 2021	11,161
Depreciation	
At 1 Apr 2020 and 31 Mar 2021	11,161
Carrying amount	
At 31 Mar 2021	–
At 31 Mar 2020	–

17. Debtors

	2021 £	2020 £
Trade debtors	–	4,254
Prepayments and accrued income	1,264	2,010
	<u>1,264</u>	<u>6,264</u>

Dundee International Women's Centre

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

18. Creditors: amounts falling due within one year

	2021	2020
	£	£
Trade creditors	7,668	947
Accruals and deferred income	28,915	108,140
Social security and other taxes	2,632	4,370
Other creditors	9	9
	<u>39,224</u>	<u>113,466</u>

19. Deferred income

	2021	2020
	£	£
Amount deferred in year	<u>25,000</u>	<u>100,000</u>

Deferred income relates to grant funding received in March 2020 that relates to 2021/22.

20. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £6,523 (2020: £7,361).

Dundee International Women's Centre

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

21. Analysis of charitable funds

Unrestricted funds

	At 1 Apr 2020	Income	Expenditure	Transfers	At 31 Mar 2021
	£	£	£	£	£
Core funding	147,703	13,415	–	396	161,514
Mobile creche	–	–	–	–	–
Other income for Centre	–	1,555	(1,530)	(25)	–
Designated Fund - Creche	–	283	(283)	–	–
Designated fund - Vulnerable women	896	–	(70)	–	826
Lunch Club	860	5	(9)	–	856
Wms Festival	–	–	–	–	–
DCC Business Support	–	12,000	(2,651)	–	9,349
	<u>149,459</u>	<u>27,258</u>	<u>(4,543)</u>	<u>371</u>	<u>172,545</u>

	At 1 Apr 2019	Income	Expenditure	Transfers	At 31 Mar 2020
	£	£	£	£	£
Core funding	118,295	31,207	(2,917)	1,118	147,703
Mobile creche	–	55,687	(55,687)	–	–
Other income for Centre	–	–	–	–	–
Designated Fund - Creche	–	1,830	(1,830)	–	–
Designated fund - Vulnerable women	896	–	–	–	896
Lunch Club	843	996	(979)	–	860
Wms Festival	–	1,280	(162)	(1,118)	–
DCC Business Support	–	–	–	–	–
	<u>120,034</u>	<u>91,000</u>	<u>(61,575)</u>	<u>–</u>	<u>149,459</u>

Dundee International Women's Centre

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

21. Analysis of charitable funds *(continued)*

Restricted funds

	At 1 Apr 2020 £	Income £	Expenditure £	Transfers £	At 31 Mar 2021 £
Scottish Government - VAF	434	50,006	(47,517)	–	2,923
Dundee Partnership	–	48,480	(48,480)	–	–
Scottish Government - People & Communities	–	100,000	(100,000)	–	–
Big Lottery	221	–	–	(221)	–
Scottish Government - Safety Net	277	45,000	(43,718)	–	1,559
Volant	–	–	–	–	–
Garfield Weston	–	25,000	(21,544)	–	3,456
Community Innovation	–	–	–	–	–
Northwood Trust	–	23,900	(23,900)	–	–
Macara	1,054	–	(1,054)	–	–
Bazorg	8,167	–	(2,055)	–	6,112
Nicol Trust	9,305	–	(6,432)	–	2,873
Cycling Scotland	–	–	–	–	–
Awards for All	6,380	3,620	(6,383)	–	3,617
Maple Trust - Mellow Bumps	295	–	(24)	–	271
DCC - Small grants	–	–	–	–	–
Henry Smith	–	–	–	–	–
Robertson Trust	–	36,750	(8,750)	–	28,000
Dundee & Angus College	13,404	20,217	(938)	–	32,683
Gardening	167	–	(167)	–	–
Scot Govt Wms' Centenary Project	242	–	(242)	–	–
Bike Revival	466	–	(466)	–	–
Bakers Trades of Dundee	2,597	–	–	–	2,597
Rosa	150	–	–	(150)	–
Foundation Scotland - Tampon Tax	–	–	–	–	–
Scot Mid	52	–	(52)	–	–
Alexander Moncur	–	–	–	–	–
Art Group	200	–	–	–	200

Dundee International Women's Centre

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

21. Analysis of charitable funds *(continued)*

Jack the Ripper Event	55	(55)	–	–	–
Heritage Lottery	–	–	–	–	–
Bank of Scotland Skills Development Scotland	7,827	1,565	(8,309)	–	1,083
DCC Transitional Support	–	6,750	–	–	6,750
Clothworkers	–	4,970	(4,970)	–	–
Siobhan Trust	–	1,000	(1,000)	–	–
Foundation Scotland - WMS Fund	–	2,460	(1,875)	–	585
UK Furlough Scheme	–	35,715	(35,715)	–	–
	<u>51,293</u>	<u>405,378</u>	<u>(363,591)</u>	<u>(371)</u>	<u>92,709</u>

	At 1 Apr 2019 £	Income £	Expenditure £	Transfers £	At 31 Mar 2020 £
Scottish Government - VAF	673	49,999	(50,238)	–	434
Dundee Partnership	–	48,480	(48,480)	–	–
Scottish Government - People & Communities Big Lottery	–	111,500	(111,500)	–	–
Scottish Government - Safety Net	221	–	–	–	221
Volant	537	45,000	(45,260)	–	277
Garfield Weston	499	5,000	(5,499)	–	–
Community Innovation	–	–	–	–	–
Northwood Trust	–	3,240	(3,240)	–	–
Macara	–	20,000	(20,000)	–	–
Bazorg	1,303	–	(249)	–	1,054
Nicol Trust	734	7,768	(335)	–	8,167
Cycling Scotland	–	12,242	(2,937)	–	9,305
Awards for All	3,646	–	(3,646)	–	–
Maple Trust - Mellow	–	6,380	–	–	6,380
Bumps	365	–	(70)	–	295
DCC - Small grants	262	–	(262)	–	–
Henry Smith	–	18,300	(18,300)	–	–

Dundee International Women's Centre

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

21. Analysis of charitable funds *(continued)*

Robertson Trust	–	17,500	(17,500)	–	–
Dundee & Angus					
College	10,179	21,607	(18,382)	–	13,404
Gardening	219	260	(312)	–	167
Scot Govt Wms'					
Centenary Project	242	–	–	–	242
Bike Revival	466	–	–	–	466
Bakers Trades of					
Dundee	1,336	1,336	(75)	–	2,597
Rosa	5,372	–	(5,222)	–	150
Foundation Scotland -					
Tampon Tax	8,890	–	(8,890)	–	–
Scot Mid	–	150	(98)	–	52
Alexander Moncur	–	2,000	(2,000)	–	–
Art Group	–	200	–	–	200
Jack the Ripper Event	–	55	–	–	55
Heritage Lottery	–	9,700	(9,700)	–	–
Bank of Scotland	–	7,827	–	–	7,827
Skills Development					
Scotland	–	3,076	(3,076)	–	–
DCC Transitional					
Support	–	–	–	–	–
Clothworkers	–	–	–	–	–
Siobhan Trust	–	–	–	–	–
Foundation Scotland -					
WMS Fund	–	–	–	–	–
UK Furlough Scheme	–	–	–	–	–
	<u>34,944</u>	<u>391,620</u>	<u>(375,271)</u>	<u>–</u>	<u>51,293</u>

Dundee International Women's Centre

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

21. Analysis of charitable funds *(continued)*

<u>Name of Fund</u>	<u>Purpose</u>
Scottish Government - VAF	Funding received to enable the provision of accredited training opportunities as an SQA centre.
Dundee Partnership	Funding towards the provision of ESOL classes.
Scottish Government - People and Communities	Contribution towards the provision of classes for user groups.
Big Lottery	Funding towards the running of the Flourish Parents and Children Project.
Scottish Government - Safety Net	Contribution towards the provision of a programme of Safety Net workshops for women.
Scottish Government - Social Isolation	VAF funding towards the provision of engagement activities for individuals disadvantaged by social isolation.
Comic Relief	Funding to increase participation of young girls in sport and other activities. Bazorg group (older ladies) to participate in inter-generational drama and music groups and activities.
Macara	This funding is used to support youth activities run by the charity.

Various other grants were received during the year towards specific small projects being run during the year.

Transfers between funds relates to surplus income transferred to Core Funding.

Dundee International Women's Centre

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

22. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Current assets	186,769	117,709	304,478
Creditors less than 1 year	(14,224)	(25,000)	(39,224)
Net assets	<u>172,545</u>	<u>92,709</u>	<u>265,254</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Current assets	162,925	151,293	314,218
Creditors less than 1 year	(13,466)	(100,000)	(113,466)
Net assets	<u>149,459</u>	<u>51,293</u>	<u>200,752</u>

23. Taxation

As a charity, Dundee International Women's Centre is exempt from tax on income and gains falling within section 505 of the Taxation of Chargeable Gains Act 1992 or Section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

24. Financial instruments

The carrying amount for each category of financial instrument is as follows:

	2021 £	2020 £
Financial assets that are debt instruments measured at amortised cost		
Financial assets that are debt instruments measured at amortised cost	<u>304,478</u>	<u>314,218</u>
Financial liabilities measured at amortised cost		
Financial liabilities measured at amortised cost	<u>39,224</u>	<u>113,466</u>

25. Analysis of changes in net debt

	At 1 Apr 2020 £	Cash flows £	At 31 Mar 2021 £
Cash at bank and in hand	<u>307,954</u>	<u>(4,740)</u>	<u>303,214</u>

Dundee International Women's Centre

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

26. Operating lease commitments

The total future minimum lease payments under non-cancellable operating leases are as follows:

	2021	2020
	£	£
Not later than 1 year	<u>12,000</u>	<u>18,000</u>

27. Contingencies

The company is a participating employer in the Pensions Trust Growth Plan scheme, and, based upon the financial position of the plan at 30 September 2020, the charity has been notified by The Pensions Trust that the estimated amount of employer debt on withdrawal from the plan is estimated at £13,811 (2020: £14,257). There is no commitment to withdraw from the plan as at the date of approval of these financial statements and accordingly no provision has been made in these accounts for the potential debt due on withdrawal from the plan.

28. Related parties

For the whole of the financial year the charity was controlled by its directors as listed on page 1.